



September 2016 Admissions Process at a Glance

NOTE: APPLICANTS MUST TURN 5 YEARS OF AGE ON OR BEFORE SEPTEMBER 1, 2016 TO APPLY FOR KINDERGARTEN. APPLICANTS MUST TURN 6 YEARS OF AGE ON OR BEFORE SEPTEMBER 1, 2016 TO APPLY FOR GRADE 1. PROOF OF BIRTH DATE AND PROOF OF RESIDENCY ARE TWO DOCUMENTS THAT WILL BE REQUIRED FOR ENROLLMENT.

November 16, 2015 through January 16, 2016 – The application process opens. Anyone at anytime can access the application from the main page of our website at www.greenwoodscharter.org. If you need assistance, please contact our registrar at: registrar@greenwoodscharter.org or (215) 482-6337 and ask for the registrar.

November 21, 2015– Open House information sessions for prospective families. Please see the main page of our website and sign up to attend. Kindergarten Open House is 9AM. Open House for grades 1-6 is 11AM.

January 27, 2016 6:00PM - The public lottery will be held in the school cafeteria. The lottery list will be generated randomly from the list of applicants. The lottery list will be posted on the website. Applicants can, then, check their confirmation number against the lottery results to learn of their place on the waiting list. Siblings have preference. SEE "NOTE" BELOW.

February 2016 – April 2016 – Enrollment will be offered to fill only those seats known to be open. Families will be contacted and required to confirm, in writing, by a certain date, that they accept the seat being offered. Families are responsible for updating personal contact information with the school. Those who accept the seat will be given forms that are required to be filled out as the next step in the enrollment process. Deadlines for completing these required forms will be communicated. If required forms are not received by the deadline, enrollment will be offered to the next family on the waiting list.

May, 2016 – Final retention numbers (if any) for currently-seated students will be established and additional available seats (if any) will be confirmed.

May, 2016 - August, 2016– School Forms for the 2016-2017 school year will be made available to all families – new and returning.

Only after Green Woods receives all required documents is a child's enrollment complete. If all legally required documents are not received by the required date, the family of the applicant will be notified that their child has not been successfully enrolled and we will go to the next applicant on the waitlist. If additional seats open up, those on the waiting list will be notified.

NOTE: THE SCHOOL DISTRICT OF PHILADELPHIA MANDATES THAT GREEN WOODS CHARTER SCHOOL FILL A MINIMUM OF 75% OF OPEN LOTTERY SEATS WITH APPLICANTS FROM WITHIN OUR LOCAL CATCHMENT AREA. THE CATCHMENT AREA IS DEFINED BY THOSE FAMILIES WHOSE CHILDREN WOULD ATTEND THE FOLLOWING LOCAL PHILADELPHIA PUBLIC SCHOOLS IF THEY WERE APPLYING TO THE SCHOOL DISTRICT OF PHILADELPHIA FOR ENROLLMENT:

MIFFLIN SCHOOL

SHAWMONT SCHOOL

COOK-WISSAHICKON SCHOOL

DOBSON SCHOOL

Questions should be referred to: registrar@greenwoodscharter.org or by calling (215) 482-6337 and asking to speak with the registrar.

On behalf of all of us at Green Woods, we look forward to meeting you at our Open House. We wish our applicants the best of luck in the lottery process!

Visit Our Frequently Asked Questions Page Online
<http://www.greenwoodscharter.org/about-greenwoodscharter/faqs.asp>

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